

MECHANICAL PERMIT APPLICATION

AUTHORITY: P.A. 230 OF 1972, AS AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT CAN NOT BE ISSUED

I. JOB LOCATION

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED	
STREET ADDRESS:	CITY/ VILLAGE:	TELEPHONE:	COUNTY:

II. CONTRACTOR / HOMEOWNER INFORMATION

<input type="checkbox"/> CONTRACTOR <input type="checkbox"/> HOMEOWNER	NAME:	STATE LICENSE NO.	EXPIRATION DATE:
ADDRESS (STREET NO. AND NAME):		CITY:	STATE: ZIP:
TELEPHONE:	FEDERAL EMPLOYER ID NO. (OR REASON FOR EXEMPTION):		
WORKERS COMPENSATION INSURANCE CARRIER (OR REASON FOR EXEMPTION):			
MESC EMPLOYER NO. (OR REASON FOR EXEMPTION)			

III. TYPE OF JOB

<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> NEW	<input type="checkbox"/> SERVICE ONLY	<input type="checkbox"/> PREMANUFACTURED HOME SETUP (STATE APPROVED)
<input type="checkbox"/> OTHER	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> SPECIAL INSPECTION	<input type="checkbox"/> MANUFACTURED HOME SETUP (HUD MOBILE HOME)
<input type="checkbox"/> STATE OWNED	<input type="checkbox"/> SCHOOL		

IV. PLAN REVIEW REQUIRED

SEE BELOW FOR PLAN REVIEW REQUIREMENTS BEFORE COMPLETING THIS SECTION. PLANS AND SPECIFICATIONS MUST BE SUBMITTED FOR ONE AND TWO FAMILY DWELLINGS WHEN THE INPUT RATING OF THE BUILDING HEATING/COOLING SYSTEM EXCEEDS 375,000 BTU'S. WHAT IS THE BUILDING SIZE IN SQUARE FOOTAGE? _____
WHAT IS THE INPUT RATING OF THE HEATING SYSTEM IN THIS BUILDING? _____
HAVE PLANS BEEN SUBMITTED? YES NO NOT REQUIRED

PLANS ARE REQUIRED FOR ALL BUILDING TYPES AND SHALL BE PREPARED BY OR UNDER THE DIRECT SUPERVISION OF AN ARCHITECT OR ENGINEER LICENSED PURSUANT TO ACT NO. 299 OF THE PUBLIC ACTS OF 1980, AS AMENDED, AND SHALL BEAR THAT ARCHITECT'S OR ENGINEER'S SIGNATURE AND SEAL, EXCEPT:

- ONE AND TWO FAMILY DWELLINGS WHEN THE TOTAL BUILDING HEATING/COOLING SYSTEM INPUT RATING IS 375,000 BTU'S OR LESS.
- ALTERATIONS AND REPAIR WORK DETERMINED BY THE MECHANICAL OFFICIAL TO BE OF A MINOR NATURE.
- BUSINESS, MERCANTILE, AND STORAGE BUILDINGS HAVING HVAC EQUIPMENT ONLY, WITH ONE FIRE AREA AND NOT MORE THAN 3,500 SQUARE FEET.
- WORK COMPLETED BY A GOVERNMENTAL SUBDIVISION OR STATE AGENCY COSTING LESS THAN \$15,000.00.

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

V. APPLICANT SIGNATURE

SECTION 23a OF THE STATE CONSTRUCTION CODE OF 1972, 1972 PA 230, MCL 125.1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

SIGNATURE OF LICENSEE OR HOMEOWNER (HOMEOWNER SIGNATURE INDICATES COMPLIANCE WITH SECTION VI, HOMEOWNER AFFIDAVIT):

DATE:

VI. HOMEOWNER AFFIDAVIT

II HEREBY CERTIFY MYSELF IN MY OWN HOME, WHICH I AM LIVING, OR ABOUT TO OCCUPY SHALL INSTALL THE MECHANICAL WORK DESCRIBED ON THIS PERMIT APPLICATION. WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE MECHANICAL CODE AND SHALL NOT BE ENCLOSED, COVERED UP, OR PUT INTO OPERATION UNTIL IT HAS BEEN INSPECTED AND APPROVED BY THE MECHANICAL INSPECTOR. I WILL COOPERATE WITH THE MECHANICAL INSPECTOR AND ASSUME THE RESPONSIBILITY TO ARRANGE FOR NECESSARY INSPECTIONS.

VII: FEE CLARIFICATIONS

ITEM #2 RESIDENTIAL HEATING SYSTEM:
THIS ITEM IS USED FOR THE INSTALLATION OF A HEATING SYSTEM IN A NEW RESIDENTIAL STRUCTURE. ITEMS #10; GAS PIPING AND #18; DUCT, SHOULD NOT BE CHARGED. REPLACEMENT SYSTEMS SHOULD BE ITEMIZED.

VIII. FEE CHART – ENTER THE NUMBER OF ITEMS BEING INSTALLED, MULTIPLY BY THE UNIT PRICE FOR TOTAL FEE.

Effective 03-28-17	\$ FEE		\$ FEE
Administrative Fee	10.00	Commercial Hoods	35.00
Additional Inspection // Re-inspection	50.00		
Registration Fee-every 3 years	15.00	Commercial Ventilators	25.00
BASE FEE (2 inspections)	40.00		
New Residence	Itemize	Commercial Bath Fans	10.00
		FIRE SUPPRESSION	
		BASE FEE	30.00
AC/refrigeration heat pumps		\$0 -- \$2,999	25.00
1.5 – 15 hp	25.00	\$3,000 – \$6,999	45.00
15 – 49 hp	40.00	\$7,000 -- \$14,999	60.00
50 hp and over	70.00	+ \$10 per \$3,000	
Air conditioning – residential	30.00		
Air conditioning – Commercial		Refrigeration heat pumps	
A/C unit 1.5 hp – 15 hp	30.00	1.5 – 50 hp	30.00
Compressor 1.5 – 50 hp	40.00	50 hp	60.00
50 hp	50.00	Centrifugal/Absorption unit/chiller	45.00
Air handlers/self-contained	15.00	Refrigeration system self contained	25.00
1,500 – 10,000 CFM	30.00	Split systems up to 5 hp	30.00
Over 1,500 CFM	60.00	Split systems over 5 hp	50.00
Boiler replacement	30.00	Duct System – Commercial	
Chimney factory built-liner	35.00	Under \$2,000	25.00
Duct System – Residential	25.00	\$2,001 -- \$8,000	40.00
Duct System – Alterations	15.00	Each add'l \$3,000	10.00
Electronic Air Cleaner	15.00		
Evaporator coils			
180,000 BTU & under	30.00		
Over 180,000 BTU	40.00		
Exhaust fan	7.00		
Extension of hot water system	20.00		
Fireplace / Woodburner	30.00		
Flue damper, vent damper	10.00		
Gas burning equipment			
Under 400,000 BTU	30.00		
Gas piping each outlet	5.00		
Generator	20.00		
Hot Water Tank replacement	9.00		
Humidifiers	10.00		
Pressure test	15.00		
Swimming Pool heater	15.00		
Solar equipment system	17.00		

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: MECHANICAL WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE MECHANICAL CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED.

WHEN READY FOR AN INSPECTION, CALL 24 HOURS IN ADVANCE. THE INSPECTOR WILL NEED THE JOB LOCATION AND PERMIT NUMBER.

EXPIRATION OF PERMIT: A PERMIT REMAINS VALID AS LONG AS WORK IS PROGRESSING AND INSPECTIONS ARE REQUESTED AND CONDUCTED. A PERMIT SHALL BECOME INVALID IF THE AUTHORIZED WORK IS NOT COMMENCED WITHIN SIX MONTHS AFTER ISSUANCE OF THE PERMIT OR IF THE AUTHORIZED WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF SIX MONTHS AFTER THE TIME OF COMMENCING THE WORK. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

ORIGINAL SIGNATURE OF LICENSE HOLDER REQUIRED.

Registration Fee \$ _____

Permit Fee \$ _____

Total Due \$ _____