

**VILLAGE COUNCIL SPECIAL MEETING  
MINUTES**

**Village Hall Council Chambers**

Wednesday, October 24, 2018

**1. CALL TO ORDER**

President Magee called the meeting to order at 7:00 p.m.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

Present: Scott, Sienkiewicz, Dumont, Duff, Malek, Magee, Nedrow

Absent: None

Others: Administrator Burd, Treasurer Kondek and approximately 4 members of the public

**4. CALL TO THE PUBLIC**

Magee opened the call to the public. No discussion from the public. Magee closed the call to the public.

**5. UPDATE FROM THE VETERANS MEMORIAL COMMITTEE & RECOMMENDATIONS TO APPOINT MEMBERS**

After discussion at the regular Council meeting, Magee said Council wondered why they weren't getting a complete plan for the memorial. Shane Moore and Anthony Munafo have experience, they are veterans and they would like to join the Committee. The best way to move forward is to take a step back and then put together a complete plan including construction and fundraising plans, what will the memorial look like and what would they like to do. The Veterans Memorial Committee meetings will be the 1<sup>st</sup> Thursday of the month.

**MOTION** by Duff, seconded by Malek, to appoint Shane Moore and Anthony Munafo to the Veterans Memorial Committee. Motion carried.

There will be approximately 8 members, including a Council Liaison. Sienkiewicz contacted a person who does statues throughout the country and he will pass the information along to the Veterans Committee. There will be a comprehensive package presented. Malek wanted to make sure the people who started off the Memorial remain involved. Debbie Malbin, 25 Payne Court, introduced Pam Young from the VFW and they have been good to the Village and would like to be involved.

Magee thinks Moore and Munafo bring a lot of experience to this Committee. Scott asked if there was a central theme. It will probably be a SNAP staged memorial and then move out from there.

Sienkiewicz stated he understands the SNAP Memorial is very expensive. And if it's so expensive, what are the benefits to having it. He would like all that information in the plan. Munafo stated Project SNAP is one of the choices but there are others in the background.

An established 501 ( c ) 3 needs to be in place for donations and Moore and Munafo already have one in place. Munafo stated they will be in contact with anyone who has already made a donation for the Memorial and they will be in contact with them via email to let them know the status of the Memorial. The committee is hoping to come back with a complete plan in January 2019. They are trying to bring multiple communities to the Lakes Area Veterans Memorial.

#### **6. EXECUTIVE SEARCH FIRM PROPOSALS**

The Village needs to find a new Administrator. There are three proposals; Magee stated there were large, medium and small in terms of price. This is Magee's final meeting and he would like to proceed with however Council would like. Scott asked Burd what he felt since he's been on both sides of the table. Burd has been through the process 3 different times and he would give a wholehearted recommendation to the ones he has worked with. Sienkiewicz was disappointed with MML previously.

Dumont asked how this motion would affect the search. Magee stated that it would add about two weeks.

Malek stated that as a resident, he is disappointed the Village didn't get 5 to 6 years with Burd. He appreciates and enjoys the job he did.

Scott pointed out that what Council sees in terms of hiring and bringing in a new candidate will have salary and fringe benefit considerations, etc. Scott thinks it may benefit Council to sit down with Burd and look through his eyes as to what his plans would have been over the next year, three years or five years. Scott would propose that the Council in total would meet with Burd to get that. Burd stated the search firms will make that happen organically. The Council would like to give Frank L. Walsh the opportunity to get his credentials and plan of attack.

**MOTION** by Sienkiewicz, seconded by Duff, to give an opportunity to Frank L. Walsh to discuss his proposal during the November 12<sup>th</sup> Council meeting. Motion carried.

#### **7. REQUEST TO ENTER CLOSED SESSION TO CONSIDER A PERSONNEL EVALUATION OF THE ADMINISTRATOR & TREASURER, AS REQUESTED BY THE ADMINISTRATOR & TREASURER**

**MOTION** by Malek, seconded by Duff, to enter into closed session at 7:43 p.m.

President Magee called the meeting back to order at 8:01 p.m.

**MOTION** by Duff, seconded by Sienkiewicz, to appoint Treasurer Mike Kondek as Interim Administrator upon Nathan Burd's departure, with a 25% increase in pay, and to request that the Administrator and Treasurer present an interim staffing plan to Council on November 12. All voted in favor, motion carried.

Roll Call:

Ayes: Scott, Sienkiewicz, Dumont, Duff, Malek, Magee, Nedrow

Nays: None

Absent: None

**8. ADJOURNMENT**

**MOTION** by Sienkiewicz, seconded by Duff, to adjourn the meeting at 8:03 p.m. All in favor. Motion carried.

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Nathan Burd, Village Administrator  
Sherri Ward, Recording Secretary

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John Magee, Village President