



# Village of Wolverine Lake [www.wolverinelake.com](http://www.wolverinelake.com)

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## VILLAGE OF WOLVERINE LAKE REGULAR COUNCIL MEETING WEDNESDAY, FEBRUARY 14, 2018

### **1. CALL TO ORDER**

President Magee called the meeting to order at 7:00pm.

Sienkiewicz asked for a moment of silence in remembrance of those who died in the Florida school shooting today.

Administrator Burd swore in Bob Malek to the Council.

### **2. PLEDGE TO THE FLAG**

### **3. ROLL CALL**

Present: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff, Malek

Absent: None

Others: Administrator Burd, Chief Ellsworth, Engineer Spencer, Attorney Elowsky,  
Treasurer Kondek and approximately 20 members of the public.

### **4. RC 2/14/2018 20226 CORRESPONDENCE**

None

### **5. RC 2/14/2018 20227 ADDITIONS TO BUSINESS**

None

### **6. RC 2/14/2018 20228 1<sup>ST</sup> CALL TO THE PUBLIC – THIS IS AN OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL ON AGENDA ITEMS.**

Magee opened the 1<sup>st</sup> Call to the Public.

Dale Uranis, 1758 McCoy, asked if the sewer pumps go bad who is responsible for the repair, the resident or County? Magee stated the County is responsible once it passes inspection.

Magee closed the 1<sup>st</sup> Call to the Public.

### **7. RC 2/14/2018 20229 APPROVAL OF CONSENT AGENDA**

**MOTION** by Duff, seconded by Dumont, to approve the Consent Agenda, as presented.

**ROLL CALL VOTE**

AYES – Nedrow, Sienkiewicz, Magee, Dumont, Duff, Malek, Scott

NAYS – None

ABSENT – None

Motion carried.

**8. RC 2/14/2018 20230 APPROVAL OF MINUTES – REGULAR MINUTES – JANUARY 10, 2018 – SPECIAL MEETING MINUTES – JANUARY 24, 2018.**

**MOTION** by Duff, seconded by Dumont, to approve the Regular Meeting Minutes of January 10, 2018 and Special Meeting Minutes of January 24, 2018, as submitted.

**ROLL CALL VOTE**

AYES – Nedrow, Sienkiewicz, Magee, Dumont, Duff, Malek, Scott

NAYS – None

ABSENT – None

Motion carried.

**9. RC 2/14/2018 20231 RECEIVE AND FILE WRITTEN REPORTS.**

Police Report for 1-18

Code Enforcement Report 1-18

Building Report of 1-18

Fire Report of 1-18

Park and Recreation for 1-15-18

ZBA for 1-16-18

Water Management Board for 2-7-18

**MOTION** by Duff, seconded by Dumont, to receive and file written reports, as presented.

**ROLL CALL VOTE**

AYES – Nedrow, Sienkiewicz, Magee, Dumont, Duff, Malek, Scott

NAYS – None

ABSENT – None

Motion carried.

**10. RC 2/14/2018 20232 APPROVE WARRANTS**

Approve Payables for the month of January in the amount of \$244,158.44

**MOTION** by Duff, seconded by Dumont, to approve Payables for the month of January in the amount of \$244,158.44, as presented.

**11. RC 2/14/2018 20233 PUBLIC HEARINGS – SECOND PUBLIC HEARING FOR SANITARY SEWER SPECIAL ASSESSMENT DISTRICT #4.**

Administrator Burd stated if anyone wants to be removed, this is the last opportunity to do so. He stated since the last meeting a few residents have removed themselves from the list. Malek

asked if the individuals who wanted to be removed were already taken off the list they have before them. Burd stated yes, the list is current and up to date. Treasurer Kondek stated the numbers are down to 35 so he will have to do some refiguring. He noted it would be a slight but not significant increase.

**MOTION** by Duff, seconded by Malek, to open the Public Hearing for discussion.

All in favor.

Motion carried.

Mark Cimarolli, 1402 Lakeview, asked what the very first step would be when they are ready to connect to sewer. Magee stated the very first step would be to contact Village Hall and they will get you in touch with the Village Engineer.

Engineer Spencer stated their office will initiate the start with the Village if they are on the list but residents are welcome to give her office a call as well.

Dale Uranis, 1758 McCoy, asked what was the total number in relation to the numbers being down. Burd stated it was not going to be initiated until at least 25 people signed up. He stated we are still well above that.

**MOTION** by Malek, seconded by Duff, to close the Public Hearing.

All in favor.

Motion carried.

**12. A. RC 2/14/2018 20234 RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL (2018 LAKES AREA #4 SANITARY SEWER INDIVIDUAL HOOK-UP PROJECT SPECIAL ASSESSMENT DISTRICT).**

**MOTION** by Dumont, seconded by Sienkiewicz, to adopt Resolution confirming Special Assessment Roll, as presented.

**ROLL CALL VOTE**

AYES – Sienkiewicz, Magee, Dumont, Duff, Malek, Scott, Nedrow

NAYS – None

ABSENT – None

Motion carried.

**12. B. RC 2/14/2018 20235 BOND AUTHORIZING RESOLUTION – SPECIAL ASSESSMENT (LTGO) BONDS, SERIES 2018.**

**MOTION** by Duff, seconded by Dumont, to adopt Bond Authorizing Resolution – Special Assessment (LTGO) Bonds, Series 2018, as presented.

**ROLL CALL VOTE**

AYES – Magee, Dumont, Duff, Malek, Scott, Nedrow, Sienkiewicz

NAYS – None

ABSENT – None

Motion carried.

**12. C. RC 2/14/2018 20236 2017 CITIZENS OF THE YEAR – JR AND LINDA BLANKENSHIP.**

Magee stated this is the Village's first Co-Citizens of the Year. He stated neither JR or Linda have been on Council or any Village Board. He read the nominating letter about some of the things they do around the community. It was noted they work on fireworks fund raising including the John Coxeter Golf Scramble Outing, barge building and wedding rental, raft parties and the River Princess and all the fabulous lunches and dinners held there. They also do the Dive In movies; as some may recall this used to be done through the Village but there were rights complications, so these private citizens took on that project. They have been involved in many events.

Magee presented them with a plaque.

**12. D. RC 2/14/2018 20237 REQUEST TO HIRE FULL-TIME POLICE OFFICER.**

Chief Ellsworth stated it is time to move a part time position to a full-time position. He stated Ryan Crowell is who they selected and he is more than qualified.

**MOTION** Sienkiewicz, seconded by Duff, to hire Ryan Crowell as a full-time Police Officer in the Village of Wolverine Lake, as presented.

**ROLL CALL VOTE**

AYES – Dumont, Duff, Malek, Scott, Nedrow, Sienkiewicz, Magee

NAYS – None

ABSENT – None

Motion carried.

Administrator Burd swore Ryan Crowell in as a Full-Time Police Officer for Wolverine Lake.

**12. E. RC 2/14/2018 20238 REQUEST TO HIRE FULL-TIME DPW EMPLOYEE.**

Burd stated they are very happy to make this recommendation. He stated Hunter Smith has been a part time seasonal worker for the Village and he has a great work ethic.

**MOTION** by Duff, seconded by Sienkiewicz, to hire Hunter Smith as a full-time DPW employee, as presented.

**ROLL CALL VOTE**

AYES – Duff, Malek, Scott, Nedrow, Sienkiewicz, Magee, Dumont

NAYS – None

ABSENT – None

Motion carried.

Burd swore Hunter Smith in as a Full-Time DPW Employee for Wolverine Lake.

**12. F. RC 2/14/2018 20239 RESOLUTION PROPOSING CHARTER AMENDMENTS 1-9 FOR THE NOVEMBER 2018 BALLOT.**

**MOTION** by Duff, seconded by Dumont, to adopt Resolution Proposing Charter Amendments 1-9 for the November 2018 Ballot, as presented.

**ROLL CALL VOTE**

AYES – Malek, Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

NAYS – None

ABSENT – None

Motion carried.

Malek stated he is disappointed in how little the Zoning Board of Appeals can work to help residents out. Attorney Elowsky stated most of this is regulated by the State.

**12. G. RC 2/14/2018 20240 RECOMMENDATION TO PURCHASE ILLUMINATED BUOYS FOR THE LAKE.**

Burd stated this idea originally came from Geri Matkowski and it was discussed and investigated by the Water Management Board. He stated himself, DPW Lead Andy Stone and Chief Ellsworth looked into this and are recommending buying one to make sure this is what is needed and if so purchase 4 more.

Geri Matkowski stated she has been on lakes that have these and they are a beautiful addition to the lake.

**MOTION** by Sienkiewicz, seconded by Duff, to authorize the purchase of up to 5 illuminated buoys, with the purchase of one to test out first, at a cost of up to \$2,500.00 and a budget amendment for the purchase, as presented.

**ROLL CALL VOTE**

AYES – Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff, Malek

NAYS – None

ABSENT – None

Motion carried.

**12. H. RC 2/14/2018 20241 RECOMMENDATION FROM THE PARK CAPITAL SUBCOMMITTEE – RECOMMENDATION THAT COUNCIL ESTABLISH A NOT-TO-EXCEED BUDGET OF \$25,000 FOR THE OAK ISLAND PROJECT.**

Scott stated this would include five parking spaces and a paved turnaround. It would include some landscaping as well.

Sienkiewicz asked if there would be any equipment put in. Burd stated they have talked about a swing set, maybe a grill and a picnic table. He noted most of the cost would be for landscaping and paving.

**MOTION** by Dumont, seconded by Duff, to establish a not-to-exceed budget of \$25,000 for the Oak Island Project and to hold a public meeting when the plans are ready, as presented.

**ROLL CALL VOTE**

AYES – Nedrow, Sienkiewicz, Magee, Dumont, Duff, Malek

NAYS – None

ABSENT – None

Motion carried.

**12. I. RC 2/14/2018 20242 2<sup>ND</sup> CALL TO THE PUBLIC – APPROXIMATELY 9:00PM OR AT THIS AGENDA ITEM (WHICHEVER COMES FIRST). THIS IS AN OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL REGARDING ANY AND ALL VILLAGE BUSINESS.**

Magee opened the first Call to the Public.

Geri Matkowski, 670 Wolverine Dr., stated she agrees with Malek regarding the ZBA and how limited they are.

Magee closed the 2<sup>nd</sup> Call to the Public.

**12. J. RC 2/14/2018 20243 RECOMMENDATION FROM POLICE CHIEF ELLSWORTH – POLICE DISPATCH SERVICE AGREEMENT BETWEEN OAKLAND COUNTY AND VILLAGE OF WOLVERINE LAKE.**

Chief Ellsworth stated this is a standard agreement the Village signs every three years. He stated there is a 3% increase and it is pretty cut and dry. He noted part of the agreement is they provide the Police Dept. radios.

**MOTION** by Duff, seconded by Malek, to approve Police Dispatch Service Agreement between Oakland County and Village of Wolverine Lake, as presented.

**ROLL CALL VOTE**

AYES – Sienkiewicz, Magee, Dumont, Duff, Malek, Scott, Nedrow

NAYS – None

ABSENT – None

Motion carried.

**12. K. RC 2/14/2018 20244 EVALUATION FORM FOR 2 YEAR REVIEW OF ADMINISTRATOR BURD.**

Magee stated these are annual but this is Administrator Burd's second year here. He stated a copy of the paper form is in everyone's packets and an excel form will be available as well. He stated they are due March 9<sup>th</sup>.

Burd noted the online version was emailed to Council members today and it should be in their inboxes.

**12. L. RC 2/14/2018 20245 REALIGNMENT OF COUNCIL COMMITTEE ASSIGNMENTS.**

Magee started with the Administrative Committee. He stated currently it is he and Mr. Scott. Sienkiewicz stated he would like to join this Committee. He has served on the Committee in the past and has the time available. All agreed.

Magee stated the Lakes Area Youth Assistance needs a new lead. Scott is also on this Committee. Malek stated he would be willing take on the lead.

Magee stated Malek was the citizens representative to the Water Billing Review. He noted Council would have to look for a replacement.

Magee stated the Pathway Committee needs a new member. Dumont agreed to take over that spot. Duff asked if Dumont would be willing to Chair and he participates as a representative. Dumont agreed to take over as Chair.

Magee stated regarding the Audit/Finance Committee, Malek is currently a Citizen Representative. He noted in the past Council has tried to not have someone serve on all three committees of Finance, Administrative and Negotiation to keep the work and responsibility distributed. Malek stated he would be willing to serve on this Committee to replace Sienkiewicz. He suggested talking with the Citizen Representative Alternate to see if he would be willing to take over the regular role. Scott and Magee will remain.

Malek stated if he replaced Scott on the Negotiating Committee, it would put everyone on only two of the committees. All agreed. Magee and Scott are also on this committee.

**MOTION** by Sienkiewicz, seconded by Duff, to amend the Committees as discussed.

All in favor.

Motion carried.

**12. M. RC 2/14/2018 20246 FINANCIAL STATEMENT REVIEW AND BUDGET AMENDMENTS.**

**MOTION** by Duff, seconded by Dumont, be it resolved, that the Village of Wolverine Lake's approved budget for the fiscal year ending June 30, 2018 be amended according to the provided schedules and that the Treasurer be directed to make the necessary adjustments on the financial records to implement those changes.

**ROLL CALL VOTE**

AYES – Nedrow, Sienkiewicz, Magee, Dumont, Duff, Malek, Scott

NAYS – None

ABSENT – None

Motion carried.

**12. N. RC 2/14/2018 20247 SET TOPICS FOR FEBRUARY 28 WORK SESSION.**

Magee stated he doesn't think we have any topics and he will be out of town.

**MOTION** by Malek, seconded by Duff, to cancel the February 28, 2018, Work Session, as presented.

All in favor.

Motion carried.

**13. RC 2/14/2018 20248 PENDING BUSINESS**

None

**14. RC 2/14/2018 20249 UPDATE FROM CHIEF ELLSWORTH**

Chief Ellsworth stated he didn't have much. He thanked Council for approving the new hire of a Full-Time Officer and he believes the best person for the position was hired.

**15. RC 2/14/2018 20250 UPDATE FROM TREASURER KONDEK**

Treasurer Kondek stated he and Burd met with our local Assessor and it looks like taxable value increased approximately 2.1%.

**16. RC 2/14/2018 20251 UPDATE FROM THE ADMINISTRATOR**

Administrator Burd stated he received nominating petitions from Commerce Township today if anyone is interested. He stated an article will be in the Spring Newsletter and it will be available online as well as in the Village offices.

**17. RC 2/14/2018 20252 COUNCIL COMMENTS**

Scott stated it was a good meeting.

Nedrow welcomed Malek back to Council.



Sienkiewicz stated he had no comment.

Dumont stated he had no comment.

Duff stated he had no comment.

Malek thanked all for the appointment. He stated those he has served with before know he puts his all into it and he is for this community.

Magee thanked Malek for applying and welcomed him to the Council. He stated at past Council meetings he has seen Malek in the audience and he is very knowledgeable of Council business. He would encourage any who are intending to run for Council to attend some meetings.

**8. RC 2/14/2018 20253 ADJOURNMENT**

**MOTION** by Sienkiewicz, seconded by Duff, to adjourn the meeting at 8:49pm.

All in favor.

Motion carried.

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Nathan Burd, Village Administrator  
Recording Secretary Sheila Nicholas

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John Magee, Village President