

**VILLAGE OF WOLVERINE LAKE  
REGULAR COUNCIL MEETING  
WEDNESDAY, JANUARY 10, 2018**

**1. CALL TO ORDER**

President Magee called the meeting to order at 7:02 p.m.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

A. Notice of the Resignation of Mr. Stack.

Council received a resignation letter from Mr. Stack.

**MOTION** by Scott, seconded by Sienkiewicz, to accept the letter of resignation from Stack.

Roll call:

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: None

Motion carried.

B. Roll Call

Present: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Absent: None

Others: Administrator Burd, Chief Ellsworth, Engineer Powell, Attorney Elowsky, Treasurer Kondek and approximately 30 members of the public.

**4. RC 01/10/2018 20199 CORRESPONDENCE**

None.

**5. RC 01/10/2018 20200 ADDITIONS TO BUSINESS**

President Magee would like to add discussion about the Riverboat as a fundraiser for the Veterans memorial as agenda item 12.A.2.

**MOTION** by Sienkiewicz, seconded by Duff, to approve the agenda with the addition of item 12.A.2., as amended.

**6. RC 01/10/2018 20201 1<sup>ST</sup> CALL TO THE PUBLIC - THIS IS AN OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL ON AGENDA ITEMS**

Magee opened the 1<sup>st</sup> Call to the Public.

No comments.

Magee closed the 1<sup>st</sup> Call to the Public.

**7. RC 01/10/2018 20202 APPROVAL OF CONSENT AGENDA**

**MOTION** by Dumont, seconded by Duff, to approve the consent agenda as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: None  
Motion carried.

**8. RC 01/10/2018 20203 APPROVAL OF MINUTES**

**MOTION** by Dumont, seconded by Duff, to approve the regular meeting minutes of December 13, 2017 as submitted.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: None  
Motion carried.

**9. RC 01/10/2018 20204 RECEIVE AND FILE WRITTEN REPORTS**

Police Report for 12-17 (Yearly report)  
Code Enforcement Report for 12-17  
Building Report for 12-17  
Fire Report for 12-17  
Water Management Board, 1-3-18

**MOTION** by Dumont, seconded by Duff, to receive and file written reports as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: None  
Motion carried.

**10. RC 01/10/2018 20205 APPROVE WARRANTS**

Approve payables for the month of December in the amount of \$99,393.67

**MOTION** by Dumont, seconded by Duff, to approve Payables for the month of December in the amount of \$ 99,393.67 as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: None

Motion carried.

**11. RC 01/10/2018 20206 PUBLIC HEARINGS - SANITARY SEWER SPECIAL ASSESSMENT DISTRICT #4**

Engineer Powell was in attendance to discuss the Sanitary Sewer SAD #4. He explained that this is the meeting where residents can continue with their involvement or withdraw. The loan is typically 10 years at 4% interest. This public hearing will establish the special assessment district. A plot plan will be developed for each property involved showing the current septic, proposed sewer connection and entire costs will be detailed. There are only a few items that can't be assessed in the SAD.

**MOTION** by Nedrow, seconded by Duff, to open the Public Hearing on Sanitary Sewer Special Assessment District #4

Anthony Morello (2051 S. Commerce) asked what the time frame looks like. Powell outlined the timeframe. 30 days from now the next public hearing can be set up.

Bob Malek (1620 Thurston) asked if there is a charge to estimate what is needed for the hookup if a resident decided to back out of the SAD. Powell stated there would be a \$450 site fee cost. There is no mandatory connection timeframe.

Carol Ames (1860 Ladd) asked if the site visit is included in the total cost. Powell state that it is.

Jim Kelley (2264 Benstein) asked the benefit of hooking up to the sewer. Powell stated septic systems need maintenance such as pumping. If the septic fails the cost is increasing and the Village now has an ordinance to force connection to the sewer if homeowners make additions over 100 square feet to their home. Kelley also asked

about how the bonds are issued.

Morello asked if other people are currently on the sewer system. Magee stated he's on it and the maintenance is taken care of by the Water Resource Commission and it's been very reliable. Nedrow stated he was one of the first hooked into the system and the WRC is very responsive to any issues. There is a sewer bill associated and a small increase of electric use. Morello asked if he needs an emergency hook-up can he still be part of this SAD. Magee stated that they could get the Engineer out to discuss that.

Ames asked about the bonds being issued. It is on the small end of municipal bond sales. Ames also asked about cleanouts and Powell described them.

Faiz Arabo (1845 Shankin) asked if having the Engineer out now and getting the house sewer ready would make connecting faster when funds are available and Powell said it could.

Rob Zawotsky (2379 Ethel) asked who residents would talk to in an emergency situation and Magee stated that residents would talk with the Administrator and the Engineer.

**MOTION** by Dumont, seconded by Duff, to close the Public Hearing on Sanitary Sewer Special Assessment District #4.

All in favor.

Motion carried.

**12.A. RC 01/10/2018 20207 BUSINESS RESOLUTION DETERMINING TO UNDERTAKE AN IMPROVEMENT PROJECT AND TO ESTABLISH AND MAINTAIN A SPECIAL ASSESSMENT DISTRICT TO PAY COSTS ASSOCIATED THEREWITH AND APPROVING THE PLANS AND ESTIMATES OF COSTS (2018 LAKES AREA #4 SANITARY SEWER INDIVIDUAL HOOK-UP SPECIAL ASSESSMENT DISTRICT) AND SCHEDULING OF PUBLIC HEARING #2 FOR FEBRUARY 14, 2018, AT 7:00 P.M.**

**MOTION** by Duff, seconded by Scott, to approve the Resolution Determining to Undertake an Improvement Project and to Establish and Maintain a Special Assessment District to Pay Costs Associated Therewith and Approving the Plans and Estimates of Costs (2018 Lakes Area #4 Sanitary Sewer Individual Hook-Up Special Assessment District) and Scheduling of Public Hearing #2 for February 14, 2018, at 7:00 p.m.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: None  
Motion carried.

**12.A.2. RC 01/10/2018 20208 RIVERBOAT FOR FUNDRAISING**

Sienkiewicz reported that the Committee met and if the Village spent \$12,500 to get the riverboat here for four (4) days it could break even or lose money. The Committee suggested Council put the money into the memorial instead of spending it on the riverboat. Magee stated that Council can look into what can be contributed to the memorial. Sienkiewicz stated the Committee discussed a contest for designing a memorial.

**MOTION** by Duff, seconded by Nedrow, to not proceed with the riverboat this summer.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: None  
Motion carried.

**12.B. RC 01/10/2018 20209 PROCESS OF FILLING THE VACANCY ON COUNCIL**

The usual process is to publicize, take applications and hold a date for interviews and proceed from there. Sienkiewicz felt that there had already been a previous candidate with experience that would be a good fit and Council should think about this. Magee thinks it is incumbent of Council to go through a full and open process. Magee would like everything to be as open and public as possible. It's possible to get someone in by February. Applications could be to Council by February 7, 2018, to review over the weekend, and Council could hold a special session Monday, February 12, 2018 to pick the candidate.

**MOTION** by Dumont, seconded by Duff, to proceed with filling the vacancy on Council with interviews to be held February 12, 2018 with a cut-off off for applications of February 7, 2018 and to publicize the position.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Magee, Dumont, Duff

Village of Wolverine Lake  
Regular Council Meeting  
January 10, 2018  
Page 6 of 10

Nays: Sienkiewicz  
Absent: None  
Motion carried.

**12.C. RC 01/10/2018 20210 RESOLUTION PROPOSING CHARTER AMENDMENTS FOR THE NOVEMBER 2018 BALLOT**

The resolution will go on the table for 30 days and will go to the Attorney General for review.

**MOTION** by Duff, seconded by Dumont, to accept proposed amendment #9, placing it on the table until the February 14, 2018 meeting and continuing the previous 8 amendments on the table.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: None  
Motion carried.

**12.D. RC 01/10/2018 20211 DISCUSSION - OPTIONS FOR LED MESSAGE SIGNS**

Administrator Burd presented information from three different companies. This would replace the sign at Glengary and S. Commerce. Magee wondered if some of the cable franchise funds could be used for this. Kondek stated that he will check into this. Council discussed their preference for the signs.

**MOTION** by Sienkiewicz, seconded by Nedrow, to approve the purchase of a 29x87 painted aluminum base sign with 4 lines of text for Glengary and S. Commerce from Sign Graphics at a cost of \$28,791 with funding to come out of cable franchise fees if appropriate.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: None  
Motion carried.

**12.E. RC 01/10/2018 20212 DISCUSSION - PROCEDURE TO EVALUATE CONSULTANTS**

Sienkiewicz asked to have this put on the agenda. There really isn't a best practice in

place for this. Magee said Administrator Burd will check into this.

**MOTION** by Duff, seconded by Scott, to ask Administrator Burd to further research how Council can evaluate consultants.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: None

Motion carried.

**12.F. RC 01/10/2018 20213 DISCUSSION - ELECTRIC DROP AT CLARA MILLER PARK**

Magee feels it is time to proceed with this. It would be very nice to have with the Corn Roast and other events at the park.

**MOTION** by Dumont, seconded by Sienkiewicz, to ask Administrator Burd to research the cost of an electric drop at Clara Miller Park.

All in favor.

Motion carried.

**12.G. RC 01/10/2018 20214 UPDATE ON PLANS FOR OAK ISLAND PARK**

Scott stated there was an Oak Island Association meeting in July. Almost every resident participated in the voting and there was a consensus. There will be better sod/grass put down, newer benches and landscape around the exterior. It's more of a quiet area. There was consensus on how many parking spots but it will need to be figured out where they will go. There will be 3 to 5 parking spots. Once everything is decided on it can be brought into the budget. Any paving in the park will be done during the road paving.

**12.H. RC 01/10/2018 20215 2<sup>ND</sup> CALL TO THE PUBLIC - APPROXIMATELY 9:00 P.M. OR AT THIS AGENDA ITEM (WHICHEVER COMES FIRST). THIS IS AN OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL REGARDING VILLAGE BUSINESS**

Magee opened the 2nd Call to the Public.

Bob Malek (1620 Thurston) wanted to thank Council for sticking with the procedures to fill the vacancy on Council. Malek wondered if Wakito will be paved. He would like to see it addressed.

Magee closed the 2nd Call to the Public.

**12.I.1. RC 01/10/2018 20216 RECOMMENDATION FROM POLICE CHIEF ELLSWORTH - REQUEST TO HIRE AN ADDITIONAL RESERVE OFFICER AND PROVIDE TRAINING, UNIFORMS & EQUIPMENT (NOT TO EXCEED \$1,500 FROM BUDGETED FUNDS)**

Chief Ellsworth noted that he has a very good candidate.

**MOTION** by Duff, seconded by Dumont, to hire an Additional Reserve Officer and Provide Training, Uniforms & Equipment (not to exceed \$1,500 from budgeted funds) as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: None

Motion carried.

**12.I.2. RC 01/10/2018 20217 RECOMMENDATION FROM POLICE CHIEF ELLSWORTH - OVERVIEW OF 2017 POLICE DEPARTMENT ACTIVITIES**

Ellsworth put together a two page report and reviewed the report before Council. The Department is busier than they have ever been. Magee asked if overall the Village is still a safe community. Ellsworth stated it is. Scott asked if the Department is still working on accreditation. Chief Ellsworth stated it is a very costly and time consuming venture. It is probably needed with a large Department. Being a small community the Officers know most of the people in the Village.

**12.J. RC 01/10/2018 20218 REQUEST TO ENTER CLOSED SESSION AFTER ITEM 17 TO DISCUSS THE NEGOTIATING OF A COLLECTIVE BARGAINING AGREEMENT AND TO DISCUSS, AT AN EMPLOYEE'S REQUEST, THE DISMISSAL, SUSPENSION, OR DISCIPLINING OF SAID VILLAGE EMPLOYEE, AS SET FORTH IN MCL15.268(A)**

**MOTION** by Sienkiewicz, seconded by Duff, to enter into closed session at 8:40 p.m.

All in favor.

Motion carried.

President Magee reopened the meeting at 9:20 p.m.

**MOTION** by Duff, seconded by Nedrow, to dismiss Officer Percin.

**ROLL CALL VOTE:**

Ayes: Duff, Dumont, Magee, Sienkiewicz, Nedrow , Scott

Nays: None



Village of Wolverine Lake  
Regular Council Meeting  
January 10, 2018  
Page 9 of 10

Absent: None  
Motion carried.

**MOTION** by Duff, seconded by Dumont, to refer Police Department staffing and vacancy topic to the Administrative Committee and schedule a January 24, 2018 Special Session of Council, pending a recommendation from the Committee.

**ROLL CALL Vote:**

Ayes: Dumont, Magee, Sienkiewicz, Nedrow, Scott, Duff  
Nays: None  
Absent: None  
Motion carried.

**MOTION** by Duff, seconded by Dumont, to advertise for a 4<sup>th</sup> Full-Time DPW employee and to extend the seasonal position until the full-time position is filled.

**ROLL CALL Vote:**

Ayes: Magee, Sienkiewicz, Nedrow, Scott, Duff, Dumont  
Nays: None  
Absent: None  
Motion carried.

**12.K. RC 01/10/2018 20219 SET TOPICS FOR JANUARY 24 WORK SESSION**

**13. RC 01/10/2018 20220 PENDING BUSINESS**

No pending business.

**14. RC 01/10/2018 20221 UPDATE FROM CHIEF ELLSWORTH**

Chief Ellsworth discussed his update during Agenda Item 12.I.

**15. RC 01/10/2018 20222 UPDATE FROM TREASURER KONDEK**

Treasurer Kondek commented about issuance of Municipal Bonds for proposed SAD #4.

**16. RC 01/10/2018 20223 UPDATE FROM ADMINISTRATOR BURD**

Administrator Burd stated that there is a very nice commemorative book for Gene Matkowski available in the Village offices if anyone would like to see it.

**17. RC 01/10/2018 20224 COUNCIL COMMENTS**

Duff - no comment.

Village of Wolverine Lake  
Regular Council Meeting  
January 10, 2018  
Page 10 of 10

Dumont - no comment.

Scott - Salt your sidewalks.

Nedrow - no comment.

Sienkiewicz hopes to see everyone on Valentine's Day for the next regular Council meeting.

Magee - no comment.

**18. RC 01/10/2018 20225 ADJOURNMENT**

**MOTION** by Sienkiewicz, seconded by Duff, to adjourn at 9:22 p.m.

All in Favor.

Motion carried.

---

Nathan Burd, Village Administrator  
Sherri A. Ward, Recording Secretary

---

John Magee, Village Council President

Next regular Council meeting scheduled for Wednesday, February 14, 2018