

**VILLAGE OF WOLVERINE LAKE
REGULAR COUNCIL MEETING
WEDNESDAY, DECEMBER 13, 2017**

1. CALL TO ORDER

President Magee called the meeting to order at 7:00 p.m.

Mr. Magee read a brief statement regarding the events of Tuesday, December 12th and called for a moment of silence for the victims of the accident.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Present: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Absent: Stack, Scott

Others: Administrator Burd, Chief Ellsworth, Engineer Powell, Attorney Elowsky, Treasurer Kondek and approximately 10 members of the public.

MOTION by Nedrow, seconded by Dumont, to excuse the absence of Scott.

ROLL CALL VOTE:

Ayes: Nedrow, Magee, Dumont, Duff

Nays: Sienkiewicz

Motion carried.

4. RC 12/13/2017 20167 CORRESPONDENCE

Sienkiewicz asked about a letter regarding the Village Attorney that he asked to have filed under correspondence. Magee said that he didn't feel that it would be appropriate.

5. RC 12/13/2017 20168 ADDITIONS TO BUSINESS

None.

6. RC 12/13/2017 20169 1ST CALL TO THE PUBLIC – THIS IS AN OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Magee opened the 1st Call to the Public. There were no comments. Magee closed the 1st Call to the Public.

7. RC 12/13/2017 20170 APPROVAL OF CONSENT AGENDA

MOTION by Duff, seconded by Dumont, to approve the consent agenda as presented.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Scott, Stack

Motion carried.

8. RC 12/13/2017 20171 APPROVAL OF MINUTES

MOTION by Duff, seconded by Dumont, to approve the regular meeting minutes and Work Session minutes of November 8, 2017 and the minutes of the Special Meeting of December 7, 2017 as submitted.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Scott, Stack

Motion carried.

9. RC 12/13/2017 20172 RECEIVE AND FILE WRITTEN REPORTS

Police Report for 11-17

Code Enforcement Report for 11-17

Building Report for 11-17

Fire Report for 11-17

Administrative Committee, 11-10-17

Park & Recreation Board, 11-20-17

MOTION by Duff, seconded by Dumont, to receive and file written reports as presented.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Scott, Stack

Motion carried.

10. RC 12/13/2017 20173 APPROVE WARRANTS

MOTION by Duff, seconded by Dumont, to approve payables for the month of November in the amount of \$ 182,320.67 as presented.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Scott, Stack

Motion carried.

11. RC 12/13/2017 20174 PUBLIC HEARINGS

None.

12.A. RC 12/13/2017 20175 SWEARING IN OF POLICE SERGEANT JOHN MARASCO

Sgt. Marasco was introduced by Chief John Ellsworth. Sgt. Marasco introduced his wife and

children who were there to pin on his new badges.

MOTION by Duff, seconded by Dumont, to allow a brief recess to allow the sergeant and others to leave the Council chambers.

All in favor.

Motion carried.

12.B.1. RC 12/13/2017 20176 RECOMMENDATION FROM THE PARK & RECREATION BOARD – RECOMMENDATION TO APPOINT BRIDGETTE SMITH-BOTOS TO A TERM EXPIRING 12/31/2020

Ms. Smith-Botos was not present, but Kelly Siko, Chair of the Park & Recreation Board, spoke on her behalf.

MOTION by Dumont, seconded by Sienkiewicz, to appoint Bridgitte Smith-Botos to the Park & Recreation Board with a term expiring 12/31/2020.

All in favor.

Motion carried.

12.B.2. RC 12/13/2017 20177 AD-HOC COMMITTEE MEMBERSHIP TO PLAN VETERANS' MEMORIAL IN CLARA MILLER PARK

Administrator Burd discussed the procedure for committee meetings and activities and how to have residents involved in the process.

As a means of raising funds for the proposed memorial, Sienkiewicz presented the idea of having the Grand Princess Riverboat return this summer with four events planned for a weekend in July or August.

MOTION by Dumont, seconded by Sienkiewicz, to approve an expenditure of \$12,500 for the purpose of having the Riverboat return to the Village, subject to the Administrator's review and approval of the arrangement.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack, Scott

Motion carried.

MOTION by Duff, seconded by Dumont, to open discussion to the public

All in favor.

Motion carried.

Ron Cumbo, 2404 Oakview, expressed his concerns about where the Riverboat would dock,

inasmuch as it was very close to his home in prior years. Chief Ellsworth suggested that a more appropriate location might be Mallow Beach, but that arrangement would need to be worked out.

MOTION by Nedrow, seconded by Dumont, to close public discussion
All in favor.
Motion carried.

Discussion ensued about a date for the events and it was determined that August would be better.

12.C.1 AND 2. RC 12/13/2017 20178 RECOMMENDATIONS FROM THE PLANNING COMMISSION

MOTION by Duff, seconded by Sienkiewicz, to reappoint Cathy Moretto as the liaison to the ZBA and to reappoint John Stawizky as the liaison to the Water Management Board
All in favor.
Motion carried.

12.D. RC 12/13/2017 20179 RESOLUTION TO DECLARE INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT AND AUTHORIZING MATTERS RELATED THERETO (2018 LAKES AREA #4 SANITARY SEWER INDIVIDUAL HOOK-UP SPECIAL ASSESSMENT DISTRICT) & SCHEDULING OF PUBLIC HEARING #1

MOTION by Duff, seconded by Dumont to adopt this resolution as presented.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff
Nays: None
Absent: Stack, Scott
Motion carried.

Magee suggested that the date to allow residents to join the District be extended to January 5th, 2018.

MOTION by Duff, seconded by Nedrow to allow residents to join the District if they sign a petition by January 5th, 2018
All in favor.
Motion carried.

12.E. RC 12/13/2017 20180 ANNOUNCEMENT THAT NOMINATIONS FOR THE 2017 CITIZEN OF THE YEAR WILL BE ACCEPTED UNTIL JANUARY 10, 2018

Administrator Burd discussed this item, asking that Council make an announcement so that

staff can notify the public that nominations are being accepted.

12.F. RC 12/13/2017 20181 DISCUSSION ABOUT OPTIONS FOR LED SIGNS

Administrator Burd discussed his memo that laid out some options and costs for new Village signs. He spoke with Sign Graphix, a local company that has done some recent sign work for the Village, including the road ending signs and the monument sign in front of Village Hall. He also spoke with Stewart Signs, a national company. He pointed out that the sign on the corner of Glengary and South Commerce was no longer illuminated and that repairing it would be difficult. Council consensus was that additional quotes and information would be helpful and that follow up discussion of the matter would take place in January. \$40,000 was budgeted in the current fiscal year for signage.

12.G. RC 12/13/2017 20182 REQUEST FROM ADMINISTRATOR BURD TO ATTEND THE 2018 MICHIGAN MUNICIPAL EXECUTIVES WINTER INSTITUTE JANUARY 31 TO FEBRUARY 3 IN ANN ARBOR AT A COST NOT TO EXCEED \$700 FROM BUDGETED FUNDS

MOTION by Duff, seconded by Nedrow, to authorize the Administrator to attend the 2018 Michigan Municipal Executive winter institute, at a cost not to exceed \$700 from budgeted funds, as presented.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack, Scott

Motion carried.

12.H. RC 12/13/2017 20183 REQUEST FOR AUTHORIZATION TO SELL 2006 VILLAGE WATER TRUCK

Because the sale of the vehicle is likely to bring in an amount greater than \$1,500, the Village is required to solicit competitive bids. Burd wanted to have the assurance that he be allowed to sell the vehicle using the bid process without having to return to Council for final approval.

MOTION by Duff, seconded by Dumont, to authorize the sale of the Village's 2006 Water Truck

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack, Scott

Motion carried.

12.I. RC 12/13/2017 20184 PROPOSED CHARTER AMENDMENTS

The proposed charter amendments were discussed at a special meeting on December 7th,

2018 and subsequently tabled. Any item that is tabled at a meeting is to be discussed at the next meeting following.

MOTION by Nedrow, seconded by Duff, to keep discussion of the charter amendments on the table until the next scheduled Council meeting on January 10, 2018.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack, Scott

Motion carried.

12.J. RC 12/13/2017 20185 2ND CALL TO THE PUBLIC – APPROXIMATELY 9:00 P.M. OR AT THIS AGENDA ITEM (WHICHEVER COMES FIRST). THIS IS AN OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL REGARDING VILLAGE BUSINESS.

No comments from the public.

12.K.1. RC 12/13/2017 20186 REQUEST TO SEND SGT. MARASCO TO LEADERSHIP TRAINING CLASS FEBRUARY 28 TO MARCH 1, 2018 WITH \$250 FROM BUDGETED FUNDS

MOTION by Sienkiewicz, seconded by Dumont, to send Sgt. Marasco to the Leadership Training Class as presented.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack, Scott

Motion carried.

12.K.2. RC 12/13/2017 20187 REQUEST TO PURCHASE 22 TASER TRAINING CARTRIDGES & 2 POWER PACKS NOT TO EXCEED \$800 FROM BUDGETED FUNDS

MOTION by Duff, seconded by Sienkiewicz, to purchase 22 Taser Training Cartridges and 2 Power Packs not to exceed \$800 from budgeted funds.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack, Scott

Motion carried.

12.K. 3 AND 4. RC 12/13/2017 20188 REQUEST TO PURCHASE DELL LAPTOP COMPUTER AND IN-CAR CAMERA WATCH GUARD SYSTEM FOR THE NEW POLICE VEHICLE AT A COST OF \$4,223.89 AND \$4,449.00 RESPECTIVELY FROM BUDGETED FUNDS

MOTION by Duff, seconded by Dumont, to purchase a Dell laptop at a cost of \$4,223.89 and an in-car camera Watch Guard System at a cost of \$4,449.00 from budgeted funds as presented.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff
Nays: None
Absent: Stack, Scott
Motion carried.

12.L. 1. RC 12/13/2017 20189 RECOMMENDATION FROM ENGINEER POWELL TO APPROVE PAYMENT OF \$10,199.84 TO A & R SEALCOATING FOR CRACK SEALING

Mr. Powell indicated that the crack sealing is done on the most recently paved roads first in keeping with long standing practice.

MOTION by Sienkiewicz, seconded by Duff, to approve payment of \$10,199.84 to A & R Sealcoating as presented.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff
Nays: None
Absent: Stack, Scott
Motion carried.

12.L. 2. RC 12/13/2017 20190 QUOTES FOR REPAIRS TO THE OAK ISLAND CANAL SEAWALL

Mr. Powell stated that a seawall approximately 50 feet long on Village property on North Street had collapsed and was in need of repair or replacement. The Village has been collecting \$50 annually for a number of years from three taxpayers whose property is adjacent to the seawall with the understanding that those funds would be used toward putting it back in good order if necessary. Based on two quotes he received, it appears that the balance on hand (\$2,350) isn't sufficient to cover the cost of repairs. Powell also said that another seawall on the opposite side of the canal paralleling Oak Island Drive was also in need of attention. He suggested that any work should be done before the lake begins to refill early next year.

In the ensuing discussion, Council decided that more information would be needed and asked for it to be provided for its January meeting.

12.M. RC 12/13/2017 20191 REQUEST TO ENTER CLOSED SESSION AFTER ITEM 17 TO DISCUSS THE NEGOTIATING OF A COLLECTIVE BARGAINING AGREEMENT

MOTION by Duff, seconded by Dumont, to enter into closed session after Item 17.

ROLL CALL VOTE:

Ayes: Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack, Scott

Motion carried.

12.N. RC 12/13/2017 20192 SET TOPICS FOR DECEMBER 27 WORK SESSION

MOTION by Duff, seconded by Sienkiewicz, to cancel the December 27, 2017 work session.

All in favor

Motion carried.

13. RC 12/13/2017 20193 PENDING BUSINESS

No pending business.

14. RC 12/13/2017 20194 UPDATE FROM CHIEF ELLSWORTH

Chief Ellsworth reported that the Wigs 4 Kids event was a success and that over \$24,000 was raised. He also pointed out that the department's call volumes are increasing and an annual statistical report would be available next month. He wished everyone a Merry Christmas and a Happy New Year.

15. RC 12/13/2017 20195 UPDATE FROM TREASURER KONDEK

Kondek had nothing to offer.

16. RC 12/13/2017 20196 UPDATE FROM ADMINISTRATOR BURD

Burd commended the DPW for its work during the current snowstorm.

17. RC 12/13/2017 20197 COUNCIL COMMENTS

Nedrow wished safe holidays for everyone, while Sienkiewicz again raised the issue about the lack of information on the situation involving the Village Attorney last October. He also mentioned that the ice was not safe on the lake and wished everyone a Merry Christmas, as did Duff. Dumont was glad that all the leaves had finally fallen. In light of recent events, Magee asked that people cherish their families and complimented Administrator Burd and Chief Ellsworth on their professionalism over the past few days.

MOTION by Duff, seconded by Dumont, to go into closed session at 8:04 p.m.

All in favor.

Motion carried.

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18. RC 12/13/2017 20198 ADJOURNMENT

President Magee reopened the meeting at 8:30 p.m.

MOTION by Nedrow, seconded by Duff, to adjourn at 8:30 p.m.

All in favor.

Motion carried.

Nathan Burd, Village Administrator
Mike Kondek, Recording Secretary

John Magee, Village Council President

PRELIMINARY