

**VILLAGE OF WOLVERINE LAKE  
REGULAR COUNCIL MEETING  
WEDNESDAY, NOVEMBER 8, 2017**

**1. CALL TO ORDER**

President Magee called the meeting to order at 7:00 p.m.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

Present: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Absent: Stack

Others: Administrator Burd, Chief Ellsworth, Engineer Powell, Attorney Kimberlin, Treasurer Kondek and approximately 8 members of the public.

**MOTION** by Nedrow, seconded by Duff, to excuse the absence of Stack. Motion carried.

**4. RC 11/08/2017 20132 CORRESPONDENCE**

None.

**5. RC 11/08/2017 20133 ADDITIONS TO BUSINESS**

Magee would like to add Item D4 the appointment of Doug Nye to the Water Management Board.

**MOTION** by Duff, seconded by Sienkiewicz, to approve the agenda with the addition of Item D4, as amended.

All in favor.

Motion carried.

**6. RC 11/08/2017 20134 1<sup>ST</sup> CALL TO THE PUBLIC – THIS IS AN OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL ON AGENDA ITEMS**

Magee opened the 1<sup>st</sup> Call to the Public.

No comments.

Magee closed the 1<sup>st</sup> Call to the Public.

**7. RC 11/08/2017 20135 APPROVAL OF CONSENT AGENDA**

**MOTION** by Duff, seconded by Sienkiewicz, to approve the consent agenda with removal of Item 10, Approve Warrants, due to typo, as amended.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

VILLAGE OF WOLVERINE LAKE  
REGULAR COUNCIL MINUTES  
NOVEMBER 8, 2017  
PAGE 2 of 11

Absent: Stack  
Motion carried.

**8. RC 11/08/2017 20136 APPROVAL OF MINUTES**

**MOTION** by Duff, seconded by Sienkiewicz, to approve the regular meeting minutes of October 11, 2017 as submitted.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: Stack  
Motion carried.

**9. RC 11/08/2017 20137 RECEIVE AND FILE WRITTEN REPORTS**

Police Report for 10-17  
Code Enforcement Report for 10-17  
Building Report for 10-17  
Fire Report for 10-17  
Park & Recreation, 10-16-17  
ZBA, 10-17-17  
Planning Commission, 10-27-17  
Water Management Board, 11-1-17

**MOTION** by Duff, seconded by Sienkiewicz, to receive and file written reports, as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: Stack  
Motion carried.

**10. RC 11/08/2017 20138 APPROVE WARRANTS**

**MOTION** by Dumont, seconded by Duff, to approve Payables for the month of October in the amount of \$ 118,745.48, as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: Stack

Motion carried.

**11. RC 11/08/2017 20139 PUBLIC HEARINGS – COMMUNITY DEVELOPMENT  
BLOCK GRANT FUNDS (CDBG)**

**MOTION** by Dumont, seconded by Duff, to open the Public Hearing - Community Development Block Grant Funds (CDBG).

All in favor.

Motion carried.

No discussion.

**MOTION** by Nedrow, seconded by Duff, to close the Public Hearing - Community Development Block Grant Funds (CDBG).

All in favor.

Motion carried.

**12.A.1. RC 11/08/2017 20140 RECOMMENDATION FROM THE PARK &  
RECREATION BOARD – RECOMMENDATION TO APPOINT LORI  
LONGBRAKE TO A TERM EXPIRING 12/31/2018**

**MOTION** by Sienkiewicz, seconded by Dumont, to appoint Lori Longbrake to the Park & Recreation Board to a term expiring 12/31/2018.

All in favor.

Motion carried.

**12.A.2., 3. & 4. RC 11/08/2017 20141 RECOMMENDATION FROM THE PARK &  
RECREATION BOARD – RECOMMENDATION TO APPOINT SARAH  
DOUGLASS, JULIA MILLER AND KELLY SIKO TO TERMS EXPIRING  
12/31/2020**

**MOTION** by Duff, seconded by Dumont, to reappoint Sarah Douglass, Julia Miller and Kelly Siko to the Park & Recreation Board with terms expiring 12/31/2020.

All in favor.

Motion carried.

**12.A.5. RC 11/08/2017 20142 RECOMMENDATION FROM THE PARK &  
RECREATION BOARD THAT COUNCIL RELEASE THE FUNDS FOR SNACKS  
WITH SANTA (\$1,000)**

**MOTION** by Duff, seconded by Dumont, to release the funds for Snacks with Santa (\$1,000).

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: Stack  
Motion carried.

**12.A.6. RC 11/08/2017 20143 RECOMMENDATION FROM THE PARK & RECREATION BOARD THAT COUNCIL APPROVE THE FORMATION OF A COMMITTEE TO PLAN A VETERAN'S MEMORIAL PARK**

Magee would like to suggest an Ad Hoc committee consisting of members of Park and Rec, Council and Wolverine Lake residents. Sienkiewicz stated there has been some discussion of fundraising ideas for the memorial. Sienkiewicz would like to suggest having the Grand Princess boat back on the lake. Sienkiewicz and Dumont will be the Council members of the Ad Hoc committee. Sienkiewicz had heard there was a problem amongst some Park and Recreation Board Members and he is wondering if Fredericks is still on the Board. Magee stated they are working on assigning a chair for Park and Recreation currently.

**MOTION** by Sienkiewicz, seconded by Dumont, to create an Ad Hoc committee to plan a Veteran's Memorial Park consisting of two Council members, two Park and Recreation Board Members and other Village residents.

All in favor.

Motion carried.

**12.B. RC 11/08/2017 20144 AUDIT PRESENTATION – RANA EMMONS, PSLZ, LLP**

Rana Emmons was in attendance to discuss the annual audit of Wolverine Lake ending the fiscal year at June 30, 2017. The last three years have shown an increase in the property tax revenues. Magee wanted to remind everyone that the Village is in state shared revenue still. Sienkiewicz wanted to note that Emmons makes this very easy to understand with the report and charts.

**MOTION** by Duff, seconded by Dumont, to accept the fiscal year 2017 audit as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: Stack  
Motion carried.

**12.C.1. RC 11/08/2017 20145 RECOMMENDATION FROM THE PLANNING COMMISSION – RECOMMENDATION TO REAPPOINT SCOTT FREDERICKS TO A THREE YEAR TERM EXPIRING 12/31/2020, \*PARK & RECREATION BOARD LIAISON**

**MOTION** by Nedrow, seconded by Scott, to reappoint Scott Fredericks to the Planning Commission for a three term expiring December 31, 2020.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Magee, Dumont

Nays: Sienkiewicz, Duff

Absent: Stack

Motion carried.

**12.C.2. RC 11/08/2017 20146 RECOMMENDATION FROM THE PLANNING COMMISSION – RECOMMENDATION TO REAPPOINT GINGER NICKLOY TO A THREE YEAR TERM EXPIRING 12/31/2020**

**MOTION** by Nedrow, seconded by Scott, to reappoint Ginger Nickloy to a three term expiring 12/31/2020.

All in favor.

Motion carried.

**12.C.3. RC 11/08/2017 20147 RECOMMENDATION FROM THE PLANNING COMMISSION – RECOMMENDATION TO REAPPOINT CYNTHIA ROCKER TO A THREE YEAR TERM EXPIRING 12/31/2020, \*ZONING BOARD OF APPEALS LIAISON**

**MOTION** by Duff, seconded by Sienkiewicz, to reappoint Cynthia Rocker to a three year term expiring 12/31/2020.

All in favor.

Motion carried.

**12.D.1. RC 11/08/2017 20148 RECOMMENDATION FROM THE WATER MANAGEMENT BOARD – RECOMMENDATION TO REAPPOINT KATHRYN DUFF TO A TERM EXPIRING 12/31/2020**

**MOTION** by Scott, seconded by Duff, to reappoint Kathryn Duff to a term expiring 12/31/2020.

All in favor.

Motion carried.

**12.D.2. RC 11/08/2017 20149 RECOMMENDATION FROM THE WATER MANAGEMENT BOARD – RECOMMENDATION TO REAPPOINT DIXIE GANNON TO A TERM EXPIRING 12/31/2020**

**MOTION** by Scott, seconded by Duff, to reappoint Dixie Gannon to a term expiring 12/31/2020.

All in favor.

Motion carried.

**12.D.3. RC 11/08/2017 20150 RECOMMENDATION FROM THE WATER MANAGEMENT BOARD – DISCUSSION – PROPOSAL FROM PROGRESSIVE AE FOR LAKE CONSULTANT SERVICES IN 2018**

Magee's preference would be to continue with Progressive AE. Scott stated the Water Management Board had an in depth discussion about aeration. The DEQ is adding requirements to monitoring aeration. Scott would like to move forward for another year with Progressive AE. Magee would like to continue with aeration if the Board is seeing improvement. Scott wanted to point out that the efficiency of the aeration is being hampered by the shallow depth of the aerators mandated by the DEQ. Sienkiewicz is in agreement of giving Progressive AE another year. Scott handed out some charts showing hydro acoustical bio volume with data that is broadcasted up to satellite. Burd wanted to point out the Village polled the residents as to their satisfaction with weed control and there was 83% approval for the lake treatment this year. Lake complaints were down 75%.

**MOTION** by Scott, seconded by Nedrow, to retain Progressive AE as proposed for another year.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack

Motion carried.

**12.D.4. RC 11/08/2017 20151 APPOINTMENT OF DOUG NYE TO THE WATER MANAGEMENT BOARD FOR A TERM EXPIRING 12/31/2018**

**MOTION** by Scott, seconded by Sienkiewicz, to appoint Doug Nye to the Water Management Board for a term expiring 12/31/2018.

All in favor.

Motion carried.

**12.E. RC 11/08/2017 20152 ORINANCE 46-A2 - AN ORDINANCE TO AMEND SECTION 850.01, PURPOSE, OF CHAPTER 850, PEDDLERS AND SOLICITORS, OF TITLE TWO, BUSINESS REGULATION, OF PART EIGHT, BUSINESS REGULATION AND TAXATION CODE, OF THE CODE OF ORDINANCES FOR THE VILLAGE OF WOLVERINE LAKE, IN ORDER TO EXCLUDE ACTIVITIES FROM THE PEDDLING AND SOLICITING REGULATIONS, WHICH ARE OTHERWISE CONTROLLED BY THE SPECIAL EVENTS ORDINANCE FOR THE VILLAGE OF WOLVERINE LAKE.**

**MOTION** by Duff, seconded by Scott, to adopt Ordinance 46-Z2 as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack

Motion carried.

**12.F. RC 11/08/2017 20153 COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT AND RESOLUTION**

Kondek noted that this is virtually a copy of our application from last year.

**MOTION** by Duff, seconded by Nendrow, to send \$3000 to Public Service Haven and \$5218 to Housing Rehabilitation, as presented in the Council packets.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack

Motion carried.

**12.G. RC 11/08/2017 20154 UPDATE ON SANITARY SEWER SPECIAL ASSESSMENT DISTRICT #4 AND REQUEST TO SCHEDULE PUBLIC HEARING**

Burd reported there was an informational meeting on October 30<sup>th</sup>. There are 44 people who have signed the petition, more than needed. The Friday before the December 13<sup>th</sup> meeting would be the cut-off date for additions to the petition.

**MOTION** by Sienkiewicz, seconded by Duff, to establish a public hearing for a Sanitary Sewer Special Assessment District #4 at the December 13<sup>th</sup> council meeting, with the cut off date to sign the petition being the close of business December 8<sup>th</sup>.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: Stack  
Motion carried.

**12.H. RC 11/08/2017 20155 2<sup>ND</sup> CALL TO THE PUBLIC – APPROXIMATELY 9:00 P.M. OR AT THIS AGENDA ITEM (WHICHEVER COMES FIRST). THIS IS AN OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL REGARDING VILLAGE BUSINESS.**

No comments from public.

**12.I. RC 11/08/2017 20156 RECOMMENDATION FROM POLICE CHIEF ELLSWORTH - REQUEST TO ATTEND THE MI ASSOCIATION CHIEF OF POLICE CONFERENCE IN GRAND RAPIDS FROM FEBRUARY 6 TO 9, 2018, NOT TO EXCEED \$1,100 FROM BUDGETED FUNDS**

Ellsworth stated that it's a great conference and he's looking forward to it.

**MOTION** by Duff, seconded by Sienkiewicz, to approve Chief Ellsworth's request to attend the MI Association Chief of Police Conference in Grand Rapids from February 6 – 9, 2018, not to exceed \$1,100 from budgeted funds.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: Stack  
Motion carried.

**12.J.1. RC 11/08/2017 20157 RECOMMENDATION FROM ENGINEER POWELL – PAY REQUEST – PARKING LOT STRIPING, VITA TRAIL PATHWAY LINK, SHOULDER RESTORATION - \$6,850 TO ASI**

**MOTION** by Duff, seconded by Scott, to pay \$ 6,850 to ASI for Parking Lot Striping, Vita Trail Pathway Link, Shoulder Restoration, as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff  
Nays: None  
Absent: Stack  
Motion carried.



**12.J.2. RC 11/08/2017 20158 RECOMMENDATION FROM ENGINEER POWELL – PAY REQUEST – PAVING PROGRAM - \$52,600.61 TO ASI**

Powell reported that on each of the prior pay requests he recommended holding back 10%. Powell would like to see that the pavement holds up during the winter before paying for all the paving. Powell recommends holding back 10% of the \$58,399.61 currently due.

**MOTION** by Duff, Dumont, to pay ASI \$ 52,600.61 for the Paving Program, as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack

Motion carried.

**12.K. RC 11/08/2017 20159 REQUEST TO ENTER CLOSED SESSION AFTER ITEM 17 TO DISCUSS THE NEGOTIATING OF A COLLECTIVE BARGAINING AGREEMENT AND THE CONSIDERATION OF ATTORNEY-CLIENT PRIVILEGED COMMUNICATION.**

**MOTION** by Nedrow, seconded by Duff, to go into Closed Session to discuss an issue of Collective Bargaining after Item 17, as presented.

**ROLL CALL VOTE:**

Ayes: Scott, Nedrow, Sienkiewicz, Magee, Dumont, Duff

Nays: None

Absent: Stack

Motion carried.

**12.L. RC 11/08/2017 20160 SET TOPICS FOR NOVEMBER 22 WORK SESSION**

**MOTION** by Sienkiewicz, seconded by Duff, to forgo the November 22, 2017 work session.

All in favor.

Motion carried.

**13. RC 11/08/2017 20161 PENDING BUSINESS**

No pending business.

**14. RC 11/08/2017 20162 UPDATE FROM CHIEF ELLSWORTH**

Chief Ellsworth reported that he went with the 4 wheel drive Tahoe for a new police cruiser. Ellsworth will be working with Lakes Area Safe Harbor regarding opiate use. The opiate use is the worst he's seen in his career in law enforcement. No Shave November is underway, five officers are participating. Chief Ellsworth is involved in a wager where the person

raising the least money for the Wigs 4 Kids charity will be shaving their head on December 1<sup>st</sup>. Wolverine Lake is coming in well in terms of Fundraising.

**15. RC 11/08/2017 20163 UPDATE FROM TREASURER KONDEK**

Kondek reported after the audit, a PDF copy is available on the webpage and a hardcopy at the front counter.

**16. RC 11/08/2017 20164 UPDATE FROM ADMINISTRATOR BURD**

Burd reported there is a Coats for the Cold Coat Drive sponsored by the Oakland County Sheriff's Office and a Hospitality House Santa Shop.

**17. RC 11/08/2017 20165 COUNCIL COMMENTS**

Duff wanted to say be safe on opening day of hunting.

Dumont asked about leaf pickup. Burd reported it needs to be completed by December 1. Scott no comment.

Nedrow said to have a safe and Happy Thanksgiving.

Sienkiewicz wanted everyone to be safe hunting and have a Happy Thanksgiving. He also wanted to note leaves need to be in a big pile to be picked up properly. Sienkiewicz stated the swing set at Amenia Park is too close to the parking lot.

Magee wished everyone Happy Thanksgiving.

**MOTION** by Dumont, seconded by Nedrow, to go into closed session at 8:22 p.m.

All in favor.

Motion carried.

**18. RC 11/08/2017 20166 ADJOURNMENT**

President Magee reopened the meeting at 9:40 p.m.

**MOTION** by Dumont, seconded by Duff, to extend the DPW seasonal position until January, 31, 2018 pending union approval.

**ROLL CALL VOTE:**

Ayes – Dumont, Duff, Magee, Sienkiewicz, Nedrow, Scott

Nays: None

Absent: Stack

Motion carried.

VILLAGE OF WOLVERINE LAKE  
REGULAR COUNCIL MINUTES  
NOVEMBER 8, 2017  
PAGE 10 of 11

**MOTION** by Sienkiewicz, seconded by Dumont, to adjourn at 9:41 p.m.  
All in favor.  
Motion carried.

---

Nathan Burd, Village Administrator  
Sherri A. Ward, Recording Secretary

---

John Magee, Village Council President

PRELIMINARY