

VILLAGE COUNCIL WORK SESSION
MINUTES
Village Hall Council Chambers
Wednesday, May 24, 2017

1. CALL TO ORDER

President Magee called the meeting to order at 7:02 p.m.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Present: Scott, Nedrow, Sienkiewicz, Dumont, Duff, Stack, Magee

Absent:

Others: Administrator Burd, Treasurer Kondek, Engineer Powell, DPW Team Leader Stone and Chief Ellsworth.

4. CALL TO THE PUBLIC

Magee opened the call to the public. No one was in attendance from the public. Magee closed the call to the public.

5. 2017/2018 FISCAL YEAR BUDGET REVIEW AND DISCUSSION

Treasurer Kondek was in attendance to present the proposed 2017-2018 fiscal year budget.

Review of Fund: 101 General Fund

Dept. 000

Kondek stated the growth of property tax revenue is raised based on the Beechcrest Development. Phase I is complete and fully occupied. Phase II is due to start after July 1 2017 and should be completed in FY 2018.

586.000 Commerce Rebate - The arrangement is due to end November 2019 and the Village's FY 2020. Magee asked Administrator Burd to follow-up for further discussion at a later date.

Dept. 170 General Services

956.000 Miscellaneous_- Reimbursement for the bond payment of Beechcrest.

836.000 Workers Comp - will decrease to \$1,000. Insurance will decrease to \$37,500

Dept. 266 Village Complex

930.0000 Building Repair and Maintenance – the \$8,500 is comprised of purchasing a new plaque, new office furniture for the Village staff and A/C unit.

Dept. 301 Police

Chief Ellsworth explained the increase in the Salaries and Uniform allowance is due to six full-time officers, Deputy Chief and an additional part-time officer. He stated the Police Dept. needs the additional staff due to increased traffic and to save on overtime expenses.

Scott asked Ellsworth about providing quarterly neighboring comparison stats. Ellsworth stated he can use Walled Lake, Milford, Wixom and White Lake for comparison and will report back to the Council.

836.000 Workers Comp - will decrease to \$6,600.

Dept. 441 Public Works

Kondek explained the general breakdown of Public Works time fringes; major, local, water and general fund. He stated he reviews the last twelve months and calculates the general outcome for the fiscal year.

836.000 Workers Comp - will decrease to \$4,700.

930.003 U/Grd Gas Tank - \$27,000 – Last invoice for the well. Scott inquired about this. Administrator Burd hopes to start the work June 12, 2017. If the work and invoice is prior to end of FY then Kondek will adjust the budget accordingly.

Burd mentioned the Village advertised for a DPW Seasonal Assistant. Burd and Stone found a candidate to hire. Burd and Stone would like to request a salary increase from \$15 per hour to \$17 per hour. The Council approved the salary increase as requested.

Dept. 444 Lake Improvement

Burd stated harvesting will begin. Paul Hausler, Progressive AE, will provide the harvest map areas. The harvester operator will meet the applicant the Village is interested in hiring and see if he is comfortable with using the harvester. The applicant is a lake resident and understands he is a backup harvester.

Kondek stated this cost center for the coming year will have some additional expenses.

Powell stated the dam is decomposing. The survey monitors are showing the settlement happened quickly and the berm has dropped about a foot since 1997. The flood plain is at 9.19 and the lower area of the dam is a little more than 9.19, which is dangerous for water to reach the earthen berm. The height of the monuments have sagged. Powell stated bringing in clay, seed and topsoil will bring it back to where it needs to be. His recommendation is to do it this year and inspect every five years and report back to the State.

958.002 Greenaway Drain Maintenance – Powell, Stone and Council discussed this item and decided to increase the budget from \$1,000 to \$30,000.

Dept. 528 Refuse/Leaf Collection

Sienkiewicz asked what the increase will be to the residents. Burd stated it will be a 3% increase. Kondek stated it will go from \$169 to \$177.

Dept. 750 Park and Recreation

815.000 Park and Recreation Plans - decrease to \$1,000. Scott inquired about the decrease. Burd stated the proposed Master Plan is almost complete for Clara Miller Park. Burd spoke with the Consultant and ask him to attend a public hearing to explain the Master Plan. The budget for the Master Plan is exhausted and the Village would be required to pay the Consultant to appear at a public hearing. The Council discussed the budget increase for 815.000 Park and Recreation Plans to \$5,000.

Sienkiewicz asked if money was put aside to repair the walking bridge at Benstein.

974.001 Bike Path – Stone requested this item be increased to \$1,000 for Bike Path and Boardwalk repair and maintenance. The Council discussed and approved the budget of \$1,000.

Dept. 900 Capital Outlay

970.001 Equipment Purchases – DPW, is in need of a water truck. Stone stated the Village needs a multi-purpose truck. Currently, the DPW has a non-reliable F250 plow truck that could be sold. The current water truck is 10 years old and that could be sold also.

970.002 Equipment – General, a new copier/scanner is needed.

970.004 Village Signs - Burd stated he attempted to receive three quotes and only received two for two signs. The Village would like to purchase two electronic signs. Stone stated the Glengary/S. Commerce sign is mechanically failing and needs to be replaced. The sign at Clara Miller doesn't get changed as much. The Council agreed to replace both signs that match and can be programmed online.

970.005 Cap Improvement Bldg. & Grounds – Parking lot improvement. Sienkiewicz stated he would like to see the roads repaired instead of the Village parking lot. Powell stated the current estimate does not cover drainage. Burd stated the Risk Management Consultant mentioned the Village parking lot hazards. The Council discussed the parking lot and agreed to increase the budget to \$110,000.

970.007 McCoy Drainage Improvement – Discussion ensued.

970.010 Cap Improvement/Parks & Rec – Discussion ensued.

970.013 Benstein Pathway – Discussion ensued.

976.003 S. Commerce Pathway – Discussion ensued.

981.000 Police Car Purchases – Discussed ensued

Review of Fund: 202 Major Road Fund

Dept. 474 Traffic Signs - Signals

Burd stated he was approached by a resident regarding the installation of a Traffic Sign at S. Commerce and Glengary. After speaking with Powell and the Road Commission the project would cost \$28,000. Magee suggested grant funding to offset the cost.

Stone had sample street signs on hand for the Council to see. Council discussed increasing the logo size and spacing. Stone will install a street sign to get a better visual effect.

Dept. 463 Road Maintenance

802.003 Contracted Services – Projects for the year include repairs on Alberton, Wanda, Laguna Ct., Woodlawn, Woodlawn Ct. and Amarillo.

Review of Fund: 265 Drub Law Enforcement Fund

Dept. 301 Police

Kondek stated a couple bulletproof vests will be expensed and deplete the resources of the fund.

Review of Fund: 591 – Water and Sewer Fund

Kondek stated the special assessments 407.000 Sad/Wolv-Lake Lat/Principal are paid off.

6. ADJOURNMENT

MOTION by Sienkiewicz, seconded by Duff, to adjourn the meeting at 9:23 p.m.

All in favor

Motion carried

Nathan Burd, Village Administrator
Tammy Breece, Recording Secretary

John Magee, Village President