



VILLAGE OF WOLVERINE LAKE
 425 GLENGARY ROAD
 WOLVERINE LAKE, MI 48390
 PH: 248-624-1710
 FAX: 248-624-3536

APPLICATION FOR:

SITE PLAN APPROVAL
 ENGINEERING REVIEW
 LOT SPLIT
 INTERPRETATION OF USE LIST
 SPECIAL USE APPROVAL

FILE NUMBER: _____
 DATE FILED: _____
 APPLICATION FEE: _____
 ESCROW DEPOSIT: _____
 TOTAL PAID: _____

NAME OF PROPOSED DEVELOPMENT: _____

LOCATION AND DESCRIPTION OF PROPOSED DEVELOPMENT:

SECTION: _____ SUBDIVISION: _____ LOT NO.: _____
 (OR) ACREAGE DESCRIPTION _____

LOCATED: _____

ZONING CLASSIFICATION OF PROPERTY: _____

NAME OF DEVELOPER: _____
 BUSINESS ADDRESS: _____
 CITY, STATE AND ZIP: _____
 TELEPHONE: _____

NAME OF OWNER: _____
 ADDRESS: _____
 CITY, STATE AND ZIP: _____
 TELEPHONE: _____

1. Complete and submit the required application form.
2. Submit 15 copies of a site plan, with the detailed information requested on the attached sheet and 3 copies of the proposed development preliminary floor plan(s) and elevations.
3. Submit the required application fee and the required escrow deposit for Planning and /or Engineering Consultant review fees. (If the Village is billed less than the escrow deposit, the balance will be refunded upon completion of your project; if billing is more than the escrow deposit, you will be notified that an additional deposit is required.)
4. Applications received by the Village Clerk two weeks preceding the next regularly scheduled Planning Commission meeting will be placed on the Agenda of such meeting. Applications received thereafter, will be placed on the Agenda of the Planning Commission for the following month. Regular meetings of the Planning Commission are held on the fourth Thursday of each month at 7:30 p.m. at the Village Offices.
5. The applicant and/or a representative are encouraged to attend the meeting at which their request will be heard.

NOTE: A request for rezoning and for Uses Subject to Special Conditions normally requires a minimum of three months for processing. Site Plan Approvals, however, may be processed in two months. These time limits allow for review by Planning and/or Engineering Consultants and for any required Public Hearings.